

Action Taken Report

Internal Quality Assurance Cell of the College holds the meeting at the beginning of the academic year and in subsequent months and chalks out the various plans taking in to consideration the needs of the students and all stakeholders.

Principal and IQAC convener holds the meeting and the plan is discussed with Heads of the departments, Criteria conveners and various committee in-charge to conduct activities to achieve the targets.

IQAC had 03 meetings in the academic year 2016-17.

<u>Sr. No.</u>	<u>Planned</u>	<u>Outcome</u>
1.	Display of students attendance regularly to identify the students with attendance below 75% and inform the parents accordingly.	IQAC committee informed all the H.O.D's of the Departments and attendance was displayed regularly and the end of every month. Students signature were also procured.
2.	Orientation on mentoring for new joined faculty to be organized.	Orientation was conducted for mentorship program on 17/08/2016 in Room No. 208.
3.	New members to be co-opted in the IQAC mainly from the student's community, Alumni, industrialist and NGO.	Members are co-opted as per the discussions.
4.	A copy of the statutes to be filed in IQAC record file.	Statutes copy of Goa University procured and filed.
5.	To ask for plan of committees and plan of departments	Departments plan submitted by the H.O.D's. Committees requested to submit the Report.
6.	Research cell has to give a copy of report to IQAC.	Report submitted by Research cell.
7.	Teachers' assessment by the students to be made paperless.	I, III and V Semester end TAQ's were done by the students on the laptops of the respective Departments.
8.	Make classes student-friendly by encouraging active participation in academics through involvement in discussions and deliberations.	Student presentations and debates are conducted in the classroom regularly.
9.	To help students develop and hone presentation skills by making them use MS PowerPoint for assignments.	Various personality enhancement programmes related to presentation skills, and social skills conducted. As part of the ISA assignment, departments encourage students to prepare and present power point slides on the topic.
10.	Encourage students to take up environment-related issues and awareness programmes.	Personality enhancement programmes related to environment awareness were conducted by various departments and conveners.
11.	Motivate students to write research articles based on their Third-Year project work.	A Workshop on 'Writing ResearchPaper' was conducted for students of TYBSc and TYBA.

13.	Implement a systematic mentoring programme by having an informative session on mentoring and its importance at the beginning of the year.	Two meeting were held (one on 17 th August 2016 and another on 1 st February 2017) to inform the mentors regarding the nature and objectives of the mentoring programme and its importance for students.
14.	Motivate students to take help of College Counselor in case of need.	The counsellor met the students during the orientation programme and also visited each class to increase the visibility of counselling services. 99students availed counselling services from the college counsellor.
15.	Facilitate peer learning and group dynamism among the students with a view of inculcating values of cooperation and healthy competition among them.	Peer learning, group dynamism and cooperation fostered in students through street plays and skits. Various inter and intra collegiate events and activities such as quizzes, posters, literary and sports competitions conducted to develop a spirit of healthy competition