

**Dempo Charities Trust's Dhempe College of Arts and Science
Miramar- Goa**

TENDER FOR CANTEEN SERVICES

LAST DATE AND TIME FOR RECEIPT OF BIDS : 6th February 2024 up to 2:00 PM

TIME AND DATE OF OPENING OF BIDS : 7th February 2024 at 11:00 AM

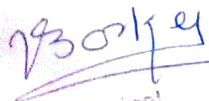
PRICE OF BIDDING DOCUMENT : Rs. 500/- (non-refundable)

EARNEST MONEY : Rs. 10,000/- (Ten Thousand Only)

The Principal, Dempo Charities Trust's Dhempe College of Arts and Science, Miramar Goa invites sealed tenders from reputed Firms/Agencies, for regular canteen services at the College campus at Miramar-Goa.

Terms and Conditions:

1. The tender document may be downloaded from the website of the College www.dhempecollege.edu.in and submitted along with the requisite documents and tender form of Rs. 500/- (non-refundable), on or before 2.00 p.m. on 6th February 2024.
2. The tenders must be submitted along with the EMD of Rs. 10,000, to the above office at the date and time indicated above, failing which tender / bid will not be considered.
3. Tenders will be opened in the presence of the tenderers or their representatives at 11.00 a.m. on 7th February 2024.
4. The tenderers shall quote rates for supply of eatable items specified in Annexure 'A'. The rates quoted should be written in both figures and words.
5. The bidder shall clearly specify the monthly rent offered towards running of the canteen.
6. The caterer shall also extend canteen services at the premises of annex building.



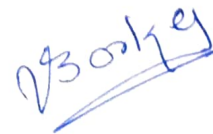
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Pancji Goa

7. The decision to award the canteen services contract shall be taken on the basis of prices quoted, rent offered, experience and creditability of the tenderer.
8. The contract will be awarded initially for a period of 1 (one) year. The contract may be extended further by one year or more, subject to satisfactory performance certified by the Canteen Committee and upon regular feedback of students, faculty and staff of the college.
9. The successful bidder/contractor will be required to enter into an Agreement.
10. The timings and working days of the canteen will be regulated by the canteen committee from time to time.
11. The contractor shall display the list of items and rates in the college premises and also inside and outside the canteen. At least four copies of the menu shall be made available at the serving counter.
12. The Contractor shall operate the canteen on all week days except on Sundays and public holidays. However, the Management reserves the right to call for canteen services on Sundays or public holidays and on special occasions.
13. The Contractor shall be fully responsible for procurement of licence/approval of the regulatory authorities such as the Food & Drug Administration, Directorate of Health Services, municipality/village panchayat etc. as the case may be, and for compliance with any conditions that such authorities may impose from time to time.
14. The responsibility of maintaining the cleanliness and hygienic condition in the canteens will be that of the contractor, at his own cost with proper disposal of waste. In case of violation of this condition, the Canteen Committee of the College reserves the right to impose a fine up to Rs 10,000/- (Ten Thousand Only) and the contract may be cancelled by giving one month's notice.
15. The contractor will make his own arrangement for cooking gas, crockery, cutlery, glasses and other kitchen equipment. Disposable good quality paper made items for tea etc. shall be allowed but not of plastic material. He/she shall arrange for disposal of garbage at his own cost.
16. The contractor shall be responsible for ensuring safety and maintenance of all the equipment/fixtures installed/provided by the institute, during the period of the contract. Any damage/loss of equipment/fixtures shall be recovered from the contractor. The contractor shall take adequate fire pre-cautions.

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17. The contractor shall maintain the canteen in good condition and shall not cause any damage thereto. If any damage is caused to the premises by the contractor or his employees the same shall be rectified by the contractor at his own cost.
18. The Contractor shall undertake full responsibility for the care, safety and maintenance of the equipment/utensils/crockery and such other articles in his custody. He shall be responsible for loss of property or damage to the equipment provided to him, and such loss shall be liable to be recovered from him.
19. The Contractor shall serve food and other items prepared out of good quality raw material and there shall be no adulteration of any kind in any eatables served by the Contractor. The Contractor is liable to be penalized Rs. 2000/- for any breach of this conditions.
20. The Contractor shall be fully responsible for cleanliness, hygiene, maintenance and upkeep of the canteen area including the kitchen, storage area, service counter, service area, and wash basins. The Contractor shall make suitable arrangements for segregation of dry and wet waste, and shall make arrangements for scientific collection and disposal of waste.
21. It shall be the responsibility of the Contractor to undertake pest control in and around the kitchen, storage and service area periodically.
22. The Contractor shall provide clean uniform, and identity cards to the canteen staff. He shall also ensure personal hygiene and cleanliness of all staff deployed by him at the two canteens.
23. The Management shall appoint a Canteen Committee and the Committee shall undertake periodic checks on the quality of food items served, quality of ingredients, cleanliness, general hygiene and personal hygiene of the canteen staff, disposal of waste, etc. If the Committee finds any violation of the terms of this Agreement with regard to quality, cleanliness, hygiene and disposal of waste, the Contractor shall be liable to pay a fine as may be prescribed by the Management.
24. The contractor shall not sub-let the premises either in whole or in part. The premises shall not be used for residential purposes even for the canteen staff. No additions or alterations of the premises will be made without permission of the College. No bathing and washing of clothes etc. will be allowed in the canteen.
25. Electricity charges shall be paid by contractor as per the energy usage assessed by the College.
26. Quality of food/services provided shall be inspected from time to time and if found unsatisfactory the contract may be cancelled at any time by the College without furnishing any notice. College Canteen Committee will impose a fine of Rs. 2000/-, in first inspection if the quality of the food is found unsatisfactory. If any insects are found in food items at any time, a penalty of Rs. 4000/- will be imposed on the contractor. After three subsequent inspections failures, the contract is liable for cancellation forthwith without any notice.

27. The conduct/characters/antecedents and proper bonafide of the workers in the canteen shall be the sole responsibility of the contractor. However, the contractor should provide the necessary details of all its employees (permanent, temporary, casual) to the institute. All the employees should be police verified.
28. The contractor shall not employ any person below the age of 18 years.
29. Police verification and worker's identity cards will be compulsory before taking the charge of complementary catering services (canteen). Employees will be in proper uniform provided by the contractor, medically found fit, hygienically suitable, nails trimmed, haircut and shave taken.
30. The catering services will be provided to the institute at the fixed rate for one year; however any changes in the menu/prices shall be made in consultation with the Canteen committee and with the approval of the Principal.
31. Genuineness of rates quoted will be decided by the evaluation committee. The committee has full power to discard any offer where rate quoted are not genuine. The decision of the committee in this regard will be full and final and binding on all bidders.
32. The successful bidder will have to install refrigerator, water purifier, oven etc at his own cost.
33. The contractor will use only the commercial gas cylinder and ISI marked gas stove for the purpose of cooking.
34. Upon signing of this Agreement, the Contractor shall pay to the Management a Security Deposit of Rs. 50000 (Rs. Fifty Thousand Only), which shall be refundable upon completion of the term of this Agreement or upon termination of this Agreement. Any loss or damage to the property of the Management shall be recoverable from the Security Deposit.
35. This Agreement is liable for termination by either party, with notice of 3 months. Upon termination of the Agreement, the Contractor shall hand over possession of all materials in his charge within 3 days from the date of expiry/termination of the Agreement.
36. This Management may, upon recommendation by the Canteen Committees, renew this Agreement for a further period of one year at such terms as may be mutually agreed upon by the two parties.
37. Only the canteen contractor shall communicate with the higher authorities and no other representatives on his/her behalf shall approach the higher authority.

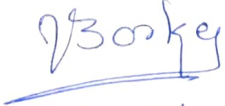


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ANNEXURE 'A'

Items (Veg/Non-Veg)	PRICE (IN FIGURE)	PRICES (IN WORDS)
SAMOSAS (GOAN/ PUNJABI)		
BATATA VADA		
MEDU VADA		
CUTLET (Veg/Non-veg)		
UPAMA		
POHA		
KAPPA		
VEG PATTIES (VEG/ NON)		
VEG FRANKIE		
IDLI- SAMBHAR		
DOSA/ SAMBHAR-CHUTNEY (PLAIN/ MASALA)		
PARATHAS (ALU)		
ROTI-SABJI		
PAO-BHAJI		
UTTAPAM		
CHICKEN LOLLIPOP		
Beverages		
Tea/Double Tea(Hot/Cold)		
Coffee/Double Coffee (Hot/Cold)(Half glass/ Full glass)		
NESCAFE		
KASSAI		
JUCIES (HALF/FULL)		
WATERMELON		
COLD COFFEE		
CHIKOO SHAKE		
BANANA SHAKE		
LASSI		
GOAN ITEM		
XACHUTI (MUSHROOM/CHICKEN)		
FISH THALI (GOAN)		
RICE ITEM (VEG/ NON-VEG)		
FRIED RICE (VEG)		
PULAO (VEG)		
BIRYANI (PANEER/ MUSHROOM/ CHICKEN)		
JEERA RICE		
CHICKEN FRIED RICE		

THALI		
VEG THALI (WITHOUT CHAPATI)		
CHICKEN THALI		
NOODLES		
VEG NOODLES		
CHICKEN NOODLES		
GRAVY		
PANEER CHILLI		
CHICKEN CHILLI		
GOBI MANCHURIAN		
MUSHROOM CHILLI		
BABY CORN CHILLI		
ROLLS		
CHICKEN CHILLI ROLL		
VEG ROLL		
CHICKEN ROLL		
GOBI MANCHURIAN ROLL		
VEG BURGER		
CHUTNEY SANDWICH		
CHICKEN SANDWICH		
FRESH FRUITS (CUT)		
MIXED FRUITS		
SINGLE FRUIT		
ANY OTHER ITEMS (SPECIFY)		


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